



## Job Description: Program Lead – Institutional Care

CSJ is looking for a Program Lead - Institutional Care to lead implementation of a project on holistic rehabilitation for children under institutional care in Rajasthan.

### **About CSJ**

CSJ serves to provide healing and ensure justice for people and communities that are impacted by gender-based harm and other forms of violence.

In April 2012, CSJ began operations in Delhi, India in response to high levels of child sexual abuse. Since inception, CSJ has provided direct legal and psychosocial support to more than 220 children during criminal proceedings in Delhi trial courts. While our lawyers make sure that the child gets justice in court and fair victim compensation, our social workers holistically work with children and their families by providing them emotional, mental, educational, financial, rehabilitative and other forms of support.

### **About the Project**

This project on *Holistic rehabilitation for children under institutional care in Rajasthan* will be implemented between 1 January 2022 and 31 December 2022 across all 33 districts of Rajasthan.

Towards the aim of supporting children's rehabilitation, the Juvenile Justice Act, 2015 requires ensuring care, protection of children, and supporting them with rehabilitation and social re-integration while in the CCIs and post-release. In harmony with these provisions, this project encompasses providing quality institutional care to children in CCIs and providing restorative processes to improve children's rehabilitation and social reintegration.

The project will encompass all Child Care Institutions (CCIs) including those for Children in Conflict with Law and Children in Need of Care and Protection.

**Job Status:** Full Time



**Job Title:** Program Lead-Institutional Care

**Salary:** Remuneration for this position will be commensurate with competitive industry standards and relevant work experience.

### **Your Role**

You will lead the field staff and ensure all deliverables are met.

The goal will be to facilitate the effective management of programs according CSJ's needs and standards.

### **Responsibilities**

- Lead the project implementation by the technical resource persons
- Ensure clarity of roles and responsibilities for technical resource persons to support successful project implementation.
- Ensure the effective planning and implementation of activities required for the program
- Support technical resource persons to meet agreed targets
- Ensure that the reporting and evaluation process for the performance management of programs is implemented.
- Work collaboratively with technical resource persons
- Ensure that projects are managed effectively through appropriate, timely and detailed communication with technical resource persons and CSJ regarding major issues and successes related to the project.
- Review case management being done in all districts
- Coordinate with government and allied stakeholders and agencies.
- Coordinate with appropriate staff to facilitate the documentation of the project including promising practices and lessons learned.
- Provide project management assistance to the coordinator and technical resource persons as needed.
- Ensure regular communication with CSJ regarding the implementation of program activities.
- Work with project staff to ensure timely and high-quality reports are submitted.
- Perform other duties as assigned.

### **Requirements**



- 7-10 years' experience of working in the child protection sector and strong understanding of child rights and laws in India
- Degree in social work/psychology or other relevant field
- Experience of managing large scale projects
- Experience/knowledge of restorative practices preferred
- A very good understanding of child protection issues facing children and sufficient field experience in similar settings to design and implement innovative, appropriate solutions.
- Understanding of quantitative and qualitative methods of monitoring and evaluation
- Ability to prepare draft reports against expected results and indicators.
- Comfortable working in Child Care Institutions including with Children in Conflict with the Law
- Ability to analyze information, evaluate options and to think and plan strategically.
- Ability to work effectively with people of diverse backgrounds, to motivate and inspire
- Demonstrable commitment to human rights, especially in working with very vulnerable populations.
- Proficient in MS Office
- Ability to work with diversity and multi-disciplinary teams
- Excellent time-management and organizational skills
- Outstanding verbal and written communication skills in English and Hindi
- Detail-oriented and efficient
- Women from underrepresented and marginalised communities are encouraged to apply.

### **Location**

Delhi-based with frequent travel

### **How to Apply**

- Please make sure you have gone through the job description in detail and fit the requirements.
- Interested and suitable candidates to apply by sending their CV and a Statement of Interest to [engage@csjindia.org](mailto:engage@csjindia.org) with "Application for Program Lead – Institutional Care" in the subject line.

Candidates are encouraged to apply latest by January 15, 2022.

For any questions or clarifications, please write to us at [engage@csjindia.org](mailto:engage@csjindia.org)